

## EMS MANAGEMENT MEETING

April 2, 2008

Chief Ludwig welcomed the new personnel to EMS.

### Medical Direction

- EMS council has desired to put together a sub committee.
- Brack Henderson has started the contract process for the CPAP machines.
- CPAP machine is coming but there has been a delay.
- Chief Jones is developing a mapping process implementation. Protocols, distributions machine a new labeling system is being put on all equipment. Chief Jones will meet with Dr. Holley to see if any protocols will be added.
- Dr. Holley is working with Chief Covington with the cost for the intranasal medication.
- Chief Ludwig thanks Dr. Holley for all his continuous hard work and dedication.

### CPAP

- Chief Jones implemented the CPAP and process mapping process.
- The CPAP program had a few problems in the beginning but now the problems have been resolved.

### Paramedic Education program

- Medical equipment has been ordered.
- Application is being accepted for the fall class; the first day of class is projected for September 2008.
- Lt. Rorie and Lt. Thompson received several inquiries about the paramedic program from current personnel.
- Mr. Oneill Ellis conducted a State Audit and informed the staff that EMS was in compliance.
- Mrs. Donna Tidwell was impressed with the paramedic curriculum.
- The State of Tennessee will visit the facilities at the end of the May allotting personnel time to get contracts signed with the hospitals.
- Three contracts are awaiting Mayor Herenton approval.

### Training

- All EMT's who have NOT obtained their license at the beginning of class will be enrolled in MFD EMT classes.
- 32,000 training hours has been conducted for DOT refreshers, CPAP, airport, EMT IV upgrades classes.

- Chief Jones and Chief Ludwig welcomed the new five (5) instructors to the group. Continuing Education will resume when the new staff is assigned.
- CPR classed was updated April 1<sup>st</sup> – 3<sup>rd</sup> 2008.
- Mass casualty training is scheduled for May 2008.
- On April 17<sup>th</sup> there will be approximately 37 or 38 EMT's at the CATC.
- Blood borne pathogens memo was sent out.
- Lt. Nash will train the new instructors; then new instructors will start training.
- Training will be set in a 3-tier plan, Paramedic Instructors, Continuing Education Instructors; classes will be conducted week by week.
- A refresher course for National Registry is scheduled for June 2008.
- A preliminary meeting for IMT plan has been scheduled.
- All off site training and meeting has to be documented with Chief Jones. Six vehicles have been requested for EMS training.
- State Pay classes will resume in June.
- EMS has received positive feedback from local hospital's commended EMS for their patient care.

#### FTO Program

- The program is steadily gaining national exposure.
- Lt. Kietsler and Debbie Johnson are doing the groundwork. Fourteen FTO has been assigned to the paramedics in class 90.

#### 911 Alternatives

- Mark Heaston on off day

#### Ambassador Program

- Lt. Mosby was commended for creating a successful program.
- Lt. Mosby commended FF/P Busby for her hard work and dedication to the program and making sure that the transition for the newcomers was a successful process.
- Lt. Mosby will be the successor for the EMT Program Coordinator.

#### Quality Improvement

- Debbie Johnson was introduced as the third QI personnel.
- QI has implemented the EMS IMT plan.
- QI has linked the new QI Newsletter with the City of Memphis web page.
- QI have an on-going in- house case reviews.
- QI is receiving feedback from the field Lieutenants.
- QI newsletter was published this month. Chief Ludwig commended staff for taking the initiative to create the newsletter.

### STEMI

- Methodist hospital is working on giving the department feedback.
- If calls are called in correctly the paramedic's will be able to bypass the emergency department and go directly to a cath lab.

### Infectious Control

- Lt. Nash will teach the new instructors on blood-borne pathogens. Classes are going over well.
- Schneider will be used for sterilization the units.
- Working on creating a special made jump bag.
- Boundtree is working on putting together PPE equipment for the department.

### Fleet Maintenance

- The EMS SUV's are in.
- The EVOC training has been completed for the lieutenant's, battalion chief's.
- Plans for getting bariatric units are still being developed.
- Two special operation vehicles will be purchased for mass gatherings.
- Two trailers will be made by the welding shop at no cost.